

# REOPENING PLAN

*2020-2021 School Year*



# BRING THE BULLDOGS BACK



# OPENING MESSAGE



As we move towards the new school year, we've been presented a monumental task - planning a school year in the middle of a global pandemic. This task has been extremely challenging and sometimes has felt insurmountable. Although this is not what any of us signed up for, we accept this responsibility and will do everything we can to make the most of this upcoming school year. Our plan is open the 2020-2021 school year with all students in grades K-12 attending five days a week. In doing so we will attempt implement as many recommendations a feasible to mitigate risks to our students, staff, families, and community while continuing to provide our students a world-class education in a welcoming environment.

Once again we remind everyone that we need to be ready for change. Even though we plan to bring all students and staff back to our buildings this fall, that may change quickly dependent on the spread of COVID-19 in our community. Please make contingency plans in the even of short-term and long-term school closures.

We'd like to thank everyone for their patience and understanding as we work to develop a comprehensive Bring the Bulldogs Back reopening plan for the 2020-2021 school year. We are confident that the plan we prepare will allow us to deliver a high-quality education to our students regardless of the instructional model we may need to employ throughout the year.

**IMPORTANT:** This document is not meant to be a finished product. Due to the extreme fluidity of both COVID-19 and recommendations for how schools operate under COVID-19, we will make frequent changes to our planning.

# PLAN PURPOSE



To provide the framework to guide the re-opening of our schools in the fall of 2020 in the safest manner possible. This plan incorporates recommendations from DPI, CDC, WIAA and local health departments. The contents of our planning framework represents open communication and collaboration between CWASD and local public health as well as with other Barron County Schools; this is truly a team effort.

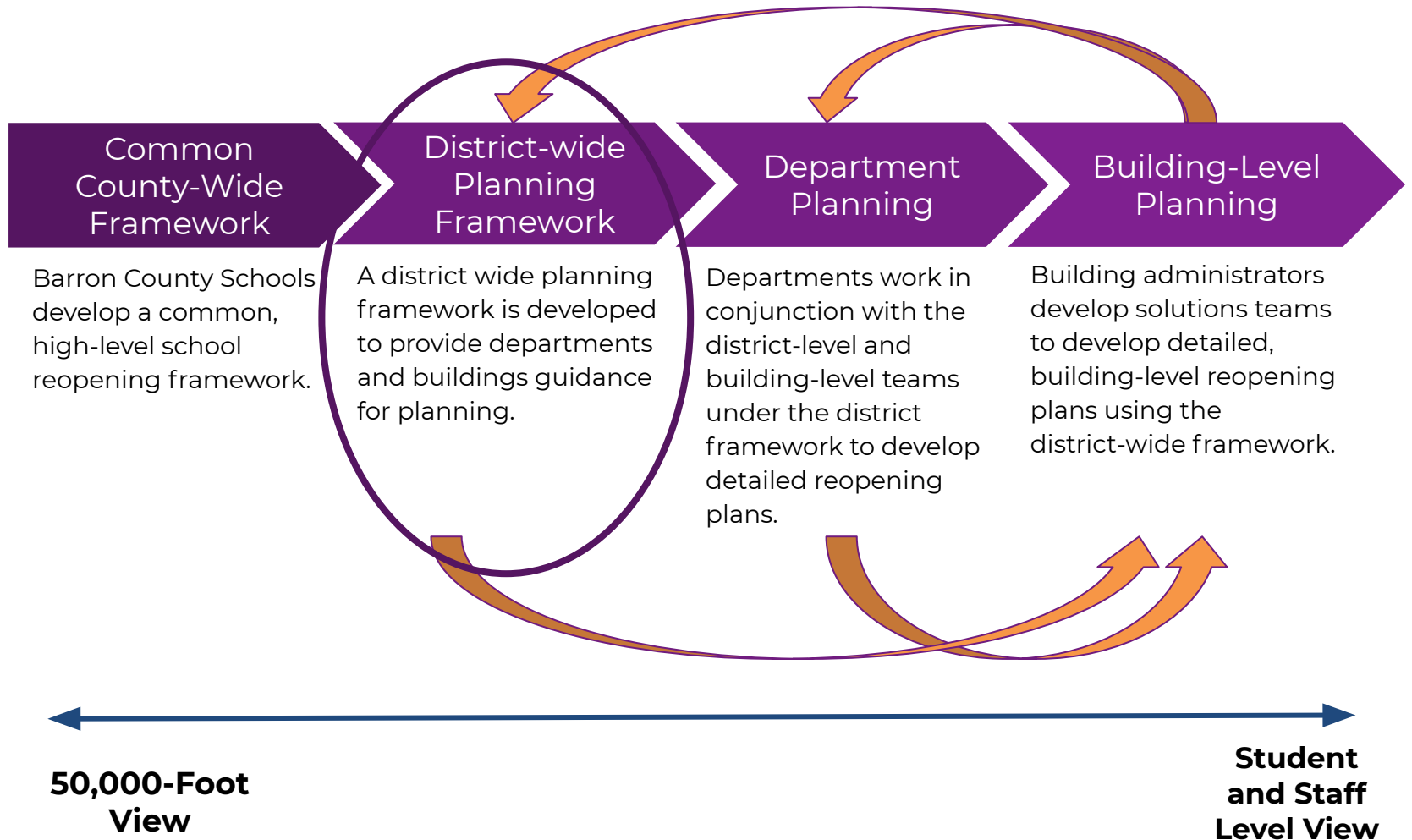
This framework cannot possibly address every scenario that the COVID-19 pandemic might produce; real-time issues and decisions that are not identified in this plan will be addressed as they come up.

# PLANNING PROGRESSION

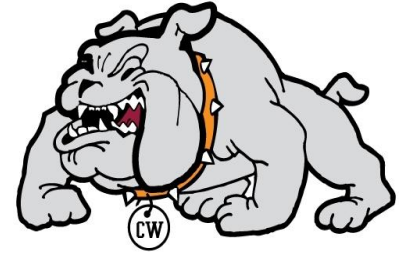


1. Research and review school opening guidance documents.
2. Collaborate with national, state, regional and local agencies & schools to gather information and seek input.
3. Develop initial planning components.
4. Family and Staff Feedback
5. Development of common Barron County Schools framework.
6. Develop district-wide, framework intended to guide department and building level planning efforts.
7. Create department and building-level solutions teams to develop detailed building-level reopening plans specific to each building under the district framework.
8. Adjust plans according to most current events and recommendations.

# PLANNING PROGRESSION



# PLANNING ASSUMPTIONS



- Each school will make modifications to their practices and protocols to keep the students as safe as possible within a large system
- Conditions may change rapidly; we need to build in flexibility
- There will be positive cases of COVID-19 within the school district
- There will be close contacts of cases that will need to be quarantined (this includes students and staff)
- Remote learning may be required at times
- *The District will need to provide educational alternatives for students/families that do not wish to return to classroom learning*
- Extra/Co-curricular events may be canceled or postponed based on disease activity and sports risk level

# DECISION-MAKING INFLUENCES

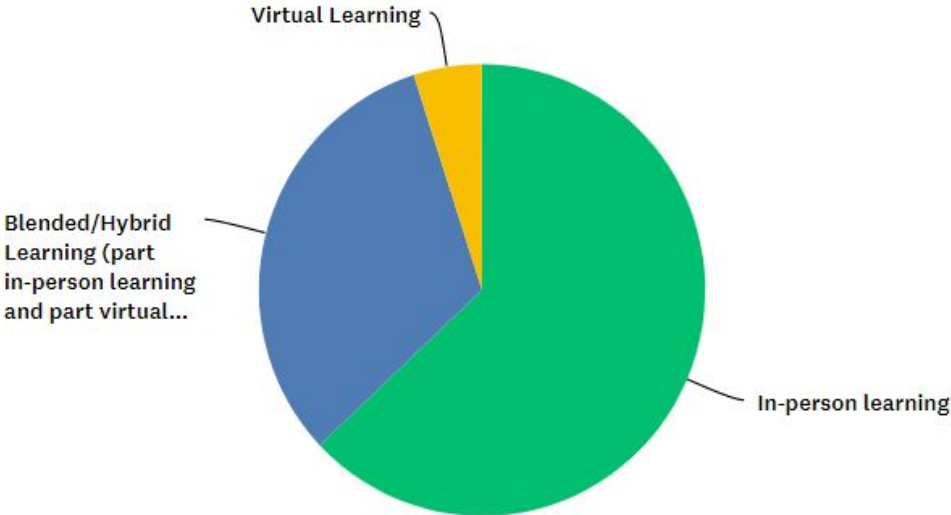


- Health & Safety of Students and Staff
- Equity & Accessibility
- Social and Emotional Health of Students & Staff
- Stakeholder Feedback
- School Family Impact
- Flexibility for Families
- Fiscal Responsibility & Feasibility

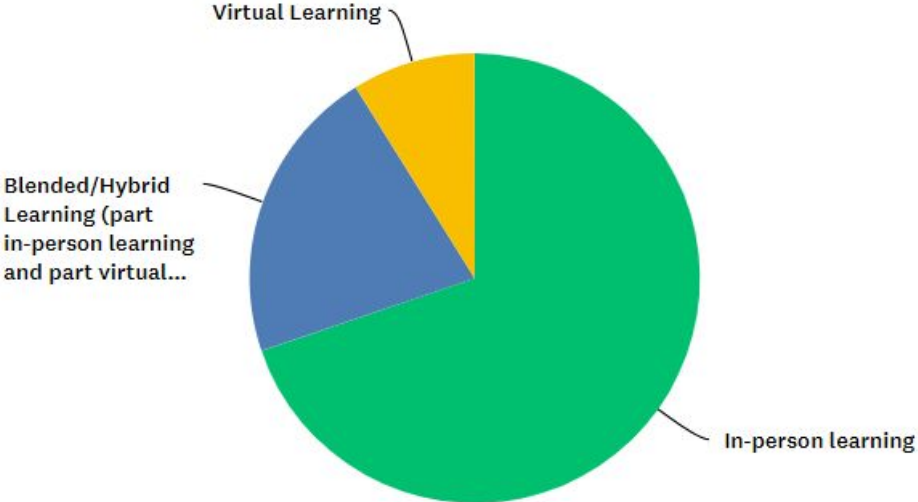
# SURVEY DATA



**CWASD STAFF**



**CWASD FAMILIES**





# RECOMMENDATION



**As of July 27, it is our recommendation to resume in-person, classroom learning for all students in grades K-12 five days per week.**

In doing so, we will plan for & implement as many mitigation measures as possible in a large environment.

# PLANNING AREAS



**TEACHING & LEARNING**



**OPERATIONS**



**EXTRA & CO-CURRICULAR**



**COMMUNICATION**



**HUMAN RESOURCES**

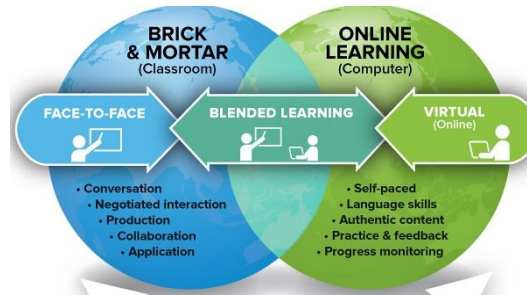
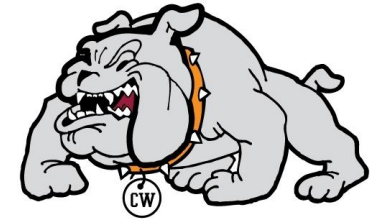


**TECHNOLOGY**



**PROFESSIONAL LEARNING & TRAINING**

# TEACHING & LEARNING



## Classroom (Face-to-Face)

It is our intention to open the 2020-2021 school year with in-person learning for all students five days per week.

We will implement as many health & safety mitigation recommendations as feasible.

## Blended/Hybrid

If we see COVID cases increasing in our schools, we may utilize this option to decrease class sizes.

## Remote

This option will be used for short or long term closures related to COVID-19.

Families who are uncomfortable with in-person learning may also utilize this option as well.

# TEACHING & LEARNING : CLASSROOM LEARNING



## Classroom Setting

- Students and staff practice operational safety procedures to reduce the spread of COVID-19

## Staffing

- May be reassigned to support distancing and safety procedures enabling students to return to the classroom

## Schedules

- Daily schedule modification (ex. lunch, recess, early dismissal) as necessary

## Social Emotional

- Social Emotional supports will be provided to benefit students and staff

## Resources

- May require additional resources to support work and systems

## Alternatives

- Remote learning opportunity

## Communication

- Ongoing and systematic communication to staff and families

## Moving Between Models

- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning

# TEACHING & LEARNING : BLENDED or HYBRID LEARNING



## Classroom Setting

- A combination of both face-to-face learning and remote learning opportunities.
- Combination of synchronous and asynchronous instruction when remote learning occurs.

## Staffing

- Teaching staff associated with the class or course will continue to be responsible for the instruction in this model.
- Other staff may be assigned to assist.

## Schedules

TBD

## Resources

- May require additional resources to support work and systems

## Alternatives

- Remote learning or Traditional

## Communication

- Ongoing and systematic communication to staff and families

## Moving Between Models

- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning in a safe and healthy environment

# TEACHING & LEARNING : REMOTE LEARNING



## Targeted or District Wide

- May be used for short or long term needs as determined by positive COVID-19 cases
- May be offered to families who do not feel a face-to-face return is in their best interest.

## Schedule

- Teachers will meet with students at least once daily during pre-established times.

## Devices and Access

- Students may use a district device, home connectivity becomes vital for all students

## Early Identification

- Teachers and schools to quickly identify students struggling to engage
- Increase teacher/student interaction time

## Platform

- Google Classroom will serve as the learning platform for all remote learning in grades 1-12.

## Resources

- May require additional resources to support work and systems

## Grading

- Same grading structures as brick-in-mortar students

## Communication

- Ongoing and systematic communication to staff and families

## Moving Between Models

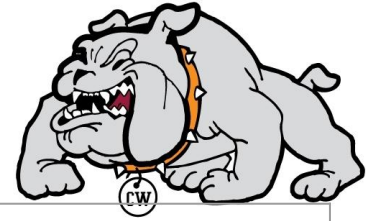
- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning in a safe and healthy environment.



# OPERATIONS



# OPERATIONS: PHYSICAL SPACES



## Physical Barriers

- Plexiglass barriers in office spaces and other public spaces as necessary or needed

## Floor Adhesives

- 6' separation stickers in high traffic areas such as cafeteria, outside offices, other areas as needed
- One-way directional signage for floors to assist with flow direction

## Safety Signage

- Hand Hygiene
- Social Distancing
- Symptoms

## Drinking Water

- Bottle Filling Only (brought home daily for cleaning)

## Hand Sanitizer Stations

- Increased placement and encouraged usage of hand sanitizer stations

## Locker Usage

- Limit use and/or time at lockers- backpacks are allowed to be carried during the day
- Create “home base” for students as an alternative.

## Creating Space for Social Distancing

- Use of outdoor space as much as possible, weather permitting
- Removal of non-essential materials/furniture
- Reconfigure or moving workspaces
- Reconfigure or moving teaching spaces

## Isolation Room

- Identification of personnel and space. Space will be separate from nurse offices.



# OPERATIONS: PHYSICAL SPACES



## Self-Contained Classrooms - Grades PK-5 (Cohort Grouping)

- Sections within a grade-level remain together throughout the day as much as feasible
- Specialists - TBD

## Passing Time

- Times for passing will be as staggered as much as possible in grades K-5
- Students are strongly encouraged to wear cloth face coverings at all times
- Traffic patterns will be modified to ensure less cross traffic whenever possible

## Staff Monitoring

- Staff will monitor the hallways to remind of social distancing

## Exit and Entry

- Separate entry and exit points whenever possible

# OPERATIONS: HEALTHY ENVIRONMENT



## Ventilation

- Increased circulation of outside air into buildings.

## Cleaning and Disinfecting

- Increased daily and weekly protocols following [CDC recommendations](#)

## Shared Objects

- Individual supplies
- Community items will be managed by the classroom teachers

## Mail Delivery

- Assign staff member to deliver mail to staff rather than common mailboxes

## Copy Machines

- Cleaning disinfectant will be placed near all copy machine areas
- Hand sanitizer stations will be placed as well

## Communal Spaces

- Staggered Use
- Increased cleaning protocols
- Staff Lounge(s) closed
- Removal of shared food and beverage stations

## Hand Hygiene

- Teach and reinforce
- Strategic signage placement
- Increase access to sanitation supplies

## Cardio/Weight Room

- This area will remain closed indefinitely

# OPERATIONS: SCHOOL NURSE



## Isolation Room

- The current health rooms will be for injuries and medication distribution.
- A separate room for students who are sick.
- All sick students will need to be picked up and taken home ASAP

## Testing

Students sent home with COVID-19 symptoms will be requested to obtain a COVID-19 test at one of our local health facilities. If testing is not obtained the student will be excluded for 72 hours after symptoms resolve.

## Communication

- District families will be notified of positive cases within the district through Skyward at the email address we have in Skyward.
- Specifics will not be communicated to the community per privacy laws.

## Tracing

The School Nurse and Barron County will be communicating with close contacts of a positive case in need of quarantine. The District will follow BCHD protocol for response to positive cases in our schools.

# OPERATIONS: DAY-TO-DAY



## Visitors

- Limit non-essential visitors and visits
- All essential visitors must wear a face covering when they can't be 6 feet apart.
- No volunteers until further notice.

## Face Coverings

- Face coverings are highly recommended for students when sustained physical distancing is not feasible.
- Face coverings are required for staff when physical distancing is not possible.
- **Final decisions regarding face coverings to be determined as we get closer to start of school.**

## Health Screening

- CDC does not recommend universal symptom screenings be conducted by schools

## Field Trips & Gatherings

- No field trips or large gatherings at this time

## Staffing

- Reassign staff as needed to cover daily operational needs prioritizing student learning and safety

## High Risk Staff

- Must communicate with District Office as needed.

## High Risk Students

- Communicate with School nurse
- Option to move to remote learning

## COVID-19 Points of Contact

- District: Superintendent
- School: Principal
- Staff: School Nurse
- Student: School Nurse

# OPERATIONS: DAY-TO-DAY



## Meetings

- Option 1: Virtual meeting
- Option 2: Combined virtual and face-to-face meeting
- Option 3: Face-to-face meeting with physical distancing (*fill out screener; masks required when they can't be 6 feet apart*)

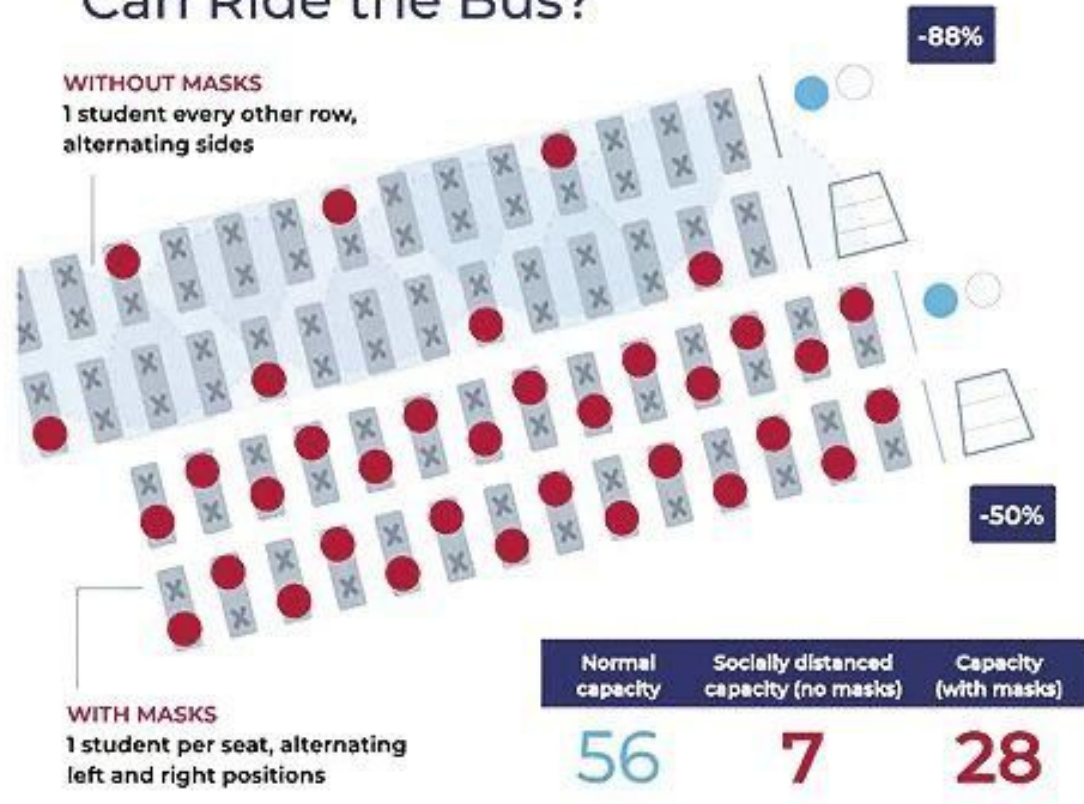
## Building Hours

Buildings will not open until 7:30 am. Students should not be in the buildings past 3:45 pm unless in a supervised activity.

# OPERATIONS: TRANSPORTATION



## How Many Students Can Ride the Bus?



## The Challenge of Transportation Planning

SOURCE: National Council on School Facilities and Cooperative Strategies, CannonDesign

# OPERATIONS: TRANSPORTATION



## Student Capacity

- Reduced capacity per bus
- Possibly limited to one student per seat (same household students will sit together)
- Sit at window to provide 6 feet of separation
- Add additional runs to lower student capacity

## Face Coverings

- **RECOMMENDATION:** When adequate physical distancing cannot be maintained, all students and adults must wear a face covering.

## Health and Safety

- Buses will be disinfected following each route with special attention to high touch areas.
- Hand sanitizer stations in front of buses
- Clear, soft plastic dividers placed between seats

## Health and Safety

- No eating or drinking on buses
- Limit to only two pick/drop off locations
- Maximize ventilation
- Student assigned seating

## Students with Special Needs

IEP driven accommodations in review with a commitment to finding solutions for all families.

## Self-Transport

Parents and/or students planning to self transport are encouraged to contact the transportation department to increase accuracy of routes and staffing requirements.

## Drop Off/Pick Up Locations

- Pickup and drop off locations will be limited to two locations to minimize the number of students riding different buses.



# OPERATIONS: FOOD SERVICE



Food Services



# OPERATIONS: FOOD SERVICE



## Point of Sale

- No common touch keypads
- Barcodes will be created for foodservice to scan for meals

## Service Style

- Breakfast: Grab and Go
- Lunch: Items individually wrapped/packaged (as possible)-served to students vs. self serve
- Required hand sanitizer before entering kitchen area

## Food Service Staff

- Face coverings during service to students and anytime 6 feet distance cannot be maintained

## Social Distancing Spaces Marking

- Floor markings placed to show appropriate spacing

## Cafeteria

- Grades K-5: Students will be sitting by cohort group
- Grades 6-8: Seats marked where students can sit to eat.
- Grades 9-12: Seats marked where students can sit to eat.

## Student Capacity

- Adding additional tables and rearranging and offering outside seating when appropriate
- Staggering lunch times as much as possible to reduce number of students
- Use of alternative spaces (outdoor, hallways, IMC)

## During Closure

- For 5 days or more would offer as a pick up option

# EXTRA/CO-CURRICULAR



<p>© Can Stock Photo</p>		
<p style="text-align: center;"><b><u>ATHLETICS</u></b></p> <p style="text-align: center;">District Guidelines</p> <p style="text-align: center;"><a href="#"><u>WIAA Sport-Specific Guidelines</u></a></p>	<p style="text-align: center;"><b><u>CLUBS &amp; ACTIVITIES</u></b></p> <p style="text-align: center;">Each club will need to be pre-approved with a viable safety plan prior to starting any meetings or hosting events</p>	<p style="text-align: center;"><b><u>BAND &amp; CHOIR</u></b></p> <p style="text-align: center;">In development</p>

# COMMUNICATIONS



## STAKEHOLDER GROUPS

Proactive and regular communication to families and staff across multiple platforms.

## ONGOING CAMPAIGN

Set expectations and emphasize key messages/talking points.

## GUIDELINES

Develop infographic outlining symptoms, criteria for keeping students home and return to school requirements.

## BUILDING SIGNAGE

Communicate expectations for face coverings, personal hygiene, and social distancing.

## LETTER TEMPLATES

Develop correspondence for notifying families of positive cases and directions with what to do next.

## WEBSITE

Enhance COVID-19 Resources and Update section of District Website to better inform school families.

# HUMAN RESOURCES



COVID-19 TOPIC	Current Practice	Modification(s)	Steps/Process
<b>Quarantine due to positive test, exposure or symptoms</b>		<p>Draft "Exposure" letters (for low and medium risk)</p> <p>High Risk Exposure = Nurse &amp; Health Department</p> <p>Positive test = form directed to nurse</p> <p>Employee enters "sick" into Skyward</p>	<ol style="list-style-type: none"> <li>1. Complete form</li> <li>2. Notify "sick" to your supervisor</li> <li>3. District nurse notifies health department</li> <li>4. Recommend COVID testing (before return to work) 8-10 days symptom free</li> <li>5. Complete FMLA paperwork</li> </ol>
<b>Paid Time Off</b>	<p>Allotment varies based on contract days</p> <p><a href="#">FFCRA</a> - Employer Paid Leave - paid leave up to 80 hours if employee qualifies</p>	<p>Employees who exceed 80 hours as covered by Emergency Paid Sick Leave and who are ordered to quarantine from work-related exposure may access their accrued leave banks before using current year PTO. Remote job duties will be explored.</p>	<ol style="list-style-type: none"> <li>1. Employee is notified of quarantine.</li> <li>2. Employee notifies supervisor of absence.</li> <li>3. If the employee is asymptomatic and fit for duty, options for performing work will be explored.</li> </ol>
<b>FMLA</b>	<p>12-weeks per rolling calendar year (EX. April 1 - April 1)</p>	<p>Update FMLA Form in compliance with FFCRA</p>	<p>Update Handbook; update district forms on Link4Learning</p>
<b>High-Risk Employees</b>  <a href="#">CDC Guidelines</a>	<p>Utilize ADA process on an individual basis</p>	<p>None</p>	<ol style="list-style-type: none"> <li>1. Medical Certification</li> <li>2. District CDC Guidelines</li> <li>3. Job Description</li> <li>4. FMLA/ADA possibilities</li> <li>5. ADA interactive process: Decisions</li> </ol>

# HUMAN RESOURCES



COVID-19 TOPIC	Issue	Modification(s)	Timeline
<b>Staffing</b>			
<b><i>Custodial</i></b>	Enhanced cleaning and disinfecting	Fill existing 0.5 FTE custodial position AND add additional 0.5 FTE	August
<b><i>Teacher</i></b>	Potential short and long term absence; lack of available short-term subs; leave of absence	Hire two, year-long substitutes to fill openings as they arise	Immediate
<b><i>Nursing</i></b>	Two buildings, one nurse, 1150 people & global pandemic	Seek additional nursing support	Immediate

# TECHNOLOGY



- Teachers will continue to enhance instruction with the use of technology including the use of Google Classroom.
- Students in grades 1-12 will be assigned their own device for use during the school day.
  - If remote learning is needed or required, that device will go with the student.
- Purchase and installation of video & audio recording equipment for classrooms to allow for synchronous and asynchronous lessons to students for students who cannot attend in-person due to illness or quarantine.
- Implementation of software to allow for publishing of classroom lessons for students not able to attend due to illness or quarantine.

# PROFESSIONAL LEARNING



	<b>Classroom Learning</b>	<b>Hybrid Learning</b>	<b>Remote Learning</b>
<b>Learning Environment</b>	Review and train on safety protocols prior to start of year.	Clear expectations for staff and students for teaching and learning.	Clear expectations for staff and students for teaching and learning.
<b>Curriculum/ Instruction &amp; Technology</b>	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Align learning targets and assessments and create authentic learning experiences</p>	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Creating authentic learning experiences based on critical content</p> <p>Pacing</p>	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Creating authentic learning experiences based on critical content (must know vs. nice-to-know)</p> <p>Pacing</p>
<b>Social &amp; Emotional</b>	TBD	TBD	TBD

# STUDENT & STAFF ILLNESS



SITUATION	RESPONSE
<b>Symptomatic non-COVID case</b>	Minimum 72 hours ( 3 days) absence after symptoms resolve (if no COVID testing occurs)
<b>“Close Contact” with Positive COVID case</b>  (Close contact = less than 6 feet physical distancing for more than 15 minutes with a positive COVID person from two days before symptoms started)	Quarantine for 14 days; Request for COVID testing
<b>Positive COVID Case (Staff or Student)</b>	Absence of 10 days minimum PLUS Public Health Clearance to Return
<b>Positive COVID Case in Home</b>	Absence of 14 days (for quarantine purposes) once positive case is removed from home.  If positive case remains in contact with other family members, the absence may extend to 24 days.

**This information may be amended as guidance and recommendations change.**



# NEXT STEP



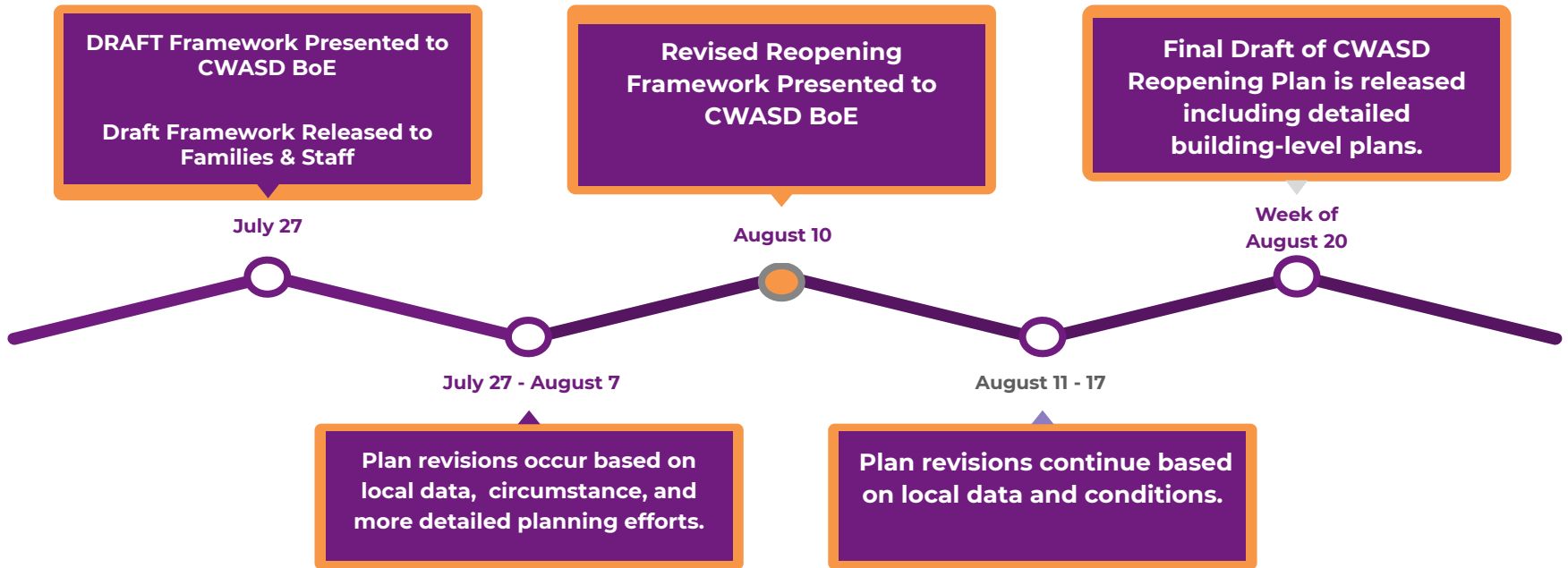
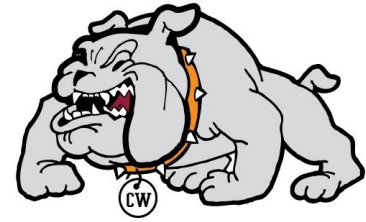
Each building will work with their solutions team to develop a site-specific reopening plan that addresses the parameters set forth in the district framework.

Site plans will include detailed plans regarding areas such as:

- Strategies to reduce mixing of students
- Food service
- Altering building layouts for physical distancing
- Modifying building schedules
- Hallway traffic patterns
- Access to hand washing and/or hand sanitizer
- Recess
- Arrival and Dismissal



# TIMELINE



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## ONGOING COMMUNICATION

**July 27, August 3, August 10, August 17, August 24, & August 31**

# SOURCES/RESOURCES



- US Department of Education
- Centers for Disease Control & Prevention
- WI Department of Health
- WI Department of Public Instruction
- Professional Organizations
- Barron County Health Department
- American Academy of Pediatrics